



DEFENSE LOGISTICS AGENCY
AVIATION
8000 JEFFERSON DAVIS HIGHWAY
RICHMOND, VIRGINIA 23297-5002

MAR 08 2019

MEMORANDUM FOR DEFENSE LOGISTICS AGENCY (Aviation) SUPPLIERS

SUBJECT: Ninety Percent or Above On Time Delivery (OTD)

Defense Logistics Agency (DLA) Aviation has worked hard over the past two years to meet its on time delivery goal of 90% or above. The synergy generated by our process efforts to accomplish this goal has brought about strengthened partnerships, a continuous and open flow of communication, and prioritization of Warfighter requirements that help reduce backorders and increase Material Availability. These efforts provide opportunities to improve the manner in which we meet customer requirements and ensure Warfighter readiness through the adherence to contract terms and conditions and by meeting the established contract delivery dates.

The purpose of this brief letter is to extend DLA Aviation's appreciation to you, our suppliers, for your commitment to meeting contract delivery dates by your On Time Delivery efforts. DLA Aviation has identified your company as having an On Time Delivery score of 90% or above. As you know, this confirms that we can accomplish great things when partners maintain a strong collaborative working environment, engage in meaningful communication, and retain a sound business relationship. We thank you for helping us in this critical mission. I know that if we continue along this path; together, we will continue to meet our goals.

Thank you!

Sincerely,

A handwritten signature in blue ink, reading "Charles M. Lilli", is positioned below the word "Sincerely,".

C. M. LILLI
Deputy Commander